Policy Type: **Policy**

Policy Number: P-04

Policy Title: **Membership Policy**

Policy Approval Date: January 12, 2015

Policy Review Date: June 12, 2023

SEVERN TOWNSHIP PUBLIC LIBRARY

Every person who lives or pays property and / or business tax in the Township of Severn may apply for a Library card, free of charge.

Every person who lives or pays property and / or business tax in a municipality which has a signed Library contractual agreement with the Severn Township Library Board may apply for a Library card, free of charge, which includes the county libraries involved in the reciprocal borrowing agreement.

All others must pay a membership fee of $30.00 annually per family.

Valid identification with a current address is required to register for membership.

All children in public school must be accompanied by a parent or guardian when registering. This parent or guardian will sign the membership card and in so doing accepts responsibility for the child's borrowing privileges.

Membership privileges may be revoked if the patron :

Provides a false name or address on the membership application.

Has to be consistently reminded to return materials to the Library.

Fails to pay for lost or damaged materials.

Does willful damage to Library property.

A member may be asked to leave Library property if :

Failing to comply with the rules of the Library.

Indulging in loud, obnoxious or obscene behaviour while in the building.

Interfering with the rights of others.

Library cards lost or damaged by members can be replaced at a cost of $2.00

Membership may be reinstated at a later date.